

Marcy Open School 5th – 8th Grade

DETENTION POLICY AND PROCEDURES

At Marcy Open School we implement Responsive Classroom strategies to ensure that all students are positive members of the school community. In the event that students choose not to follow the expectations and standards, students will be held accountable and consequences will be imposed. Assignment of time spent after school serving a detention may be one of the consequences. The purpose of detention is to impress upon students the fact they are responsible for getting to class on time, with appropriate materials, and assignments. While in class they need to exhibit behaviors that support their learning and the learning of others while completing assignments. While in school, at school events or on the bus, student's behavior needs to comply with Marcy Open School standards and expectations.

Reasons for After School Detention include but are not limited to:

Academic:

For grades 5th – 8th: Late homework or incomplete work.

A detention will be assigned when a fourth incomplete or late assignment occurs in any subject and for each subsequent late or incomplete assignment. (Example: 1 math, 1 spelling, 1 science, and 1 reading incomplete assignment.)

Behavior:

All students in 5th through 8th: Disruptive behavior that interferes with school purposes or educational processes may result in an assigned detention.

Following Responsive Classroom guidelines, a student will be given a warning, receive a consequence in the classroom, be assigned time-out, or possibly other in-school consequences before being assigned a detention due to poor behavior. However, if the behavior is severe enough or a pattern of poor behavior has been established, the student may be assigned a detention without a prior warning.

Responsibility:

Students are responsible for getting to class on time, having proper materials, exhibiting Marcy PRIDE in all areas of the building. Students who do not show Marcy PRIDE or come to class unprepared may be assigned detention after 2 referrals or parent conference. Students will be assigned an after school detention each time they are tardy to any class 3 times.

Students who skip any part of a class will automatically be assigned a detention.

Detention Procedures:

1. A Detention Notice will be sent home to inform the parent of the problem. Parents are to sign the notice and send it back to school the next day.
2. If a student is asked to take a Detention Notice home and the student fails to return the signed form the next day, an additional day of detention may be assigned. If the form is not returned signed, the Assistant Principal will call the parents and arrange the dates for the detention to be served.
3. Students will be assigned to detention from 3:10 P.M. to 5:10 P.M. on Tuesday or Thursday.
4. Detention will be held in room 304.
5. If a student skips an assigned detention period for any reason other than illness, an additional detention will be assigned. After two skipped detentions, in-school suspension may be assigned. Additional skipped days may result in out of school suspension.
6. All students must pre-arrange transportation home.
7. Students are to report to detention with assignments and/or study materials.
8. Students are to be quiet and on task during the entire hour.
9. Students are not allowed to go to their classrooms during detention.
10. Students are allowed one bathroom and water break during detention. No outside snacks or beverages are allowed in detention.
11. Misbehaving during detention may result in In-School or out of School Suspension.

After-School Detention Notification:

1. Teachers should complete After-School Detention Form on the Marcy Website in the Staff Handbook section. See Sara with questions or if you need a refresher on accessing the handbook.
2. These electronic detention forms will be emailed to Pa Kou and she and Catalina will set up the detentions.